

Pupil Guidance for September Opening

We hope you have had a good summer break and are ready for the new school year. We are excited to have our school open again in September and look forward to seeing you all.

All pupils are expected to return to school full time in September and whilst we know that it will be far from our normal way of operating on a day to day basis, we plan to work with you to support you in adapting to any of our new routines, systems and processes. The principal aim is to ensure the safety of the school community whilst refreshing the educational offer at Ashton on Mersey. Please read this guidance carefully and when you return to school you can ask any questions you may have in the induction session with your Form Tutor.

Entering school

Arrive at school for the designated time for your year group and go directly to your allocated form room. You must arrive in a safe manner and through the gate allocated to your year group and on time. Do not arrive too early or late because we have staggered start times for each year group. If you are late you should report to main reception. You will be given a coloured lanyard on your first day back which must be worn at all times as this will indicate which area you will remain in for the day with your year group 'bubble'. Remaining in your year group every day is really important as is staying in your designated area. Movement around school will be restricted and you will not be permitted to leave your designated zone to enter another zone.

It is important that you wear your full school uniform as normal and have a school bag that contains all of the expected equipment that you need for the day.

You may wear a face mask whilst on the corridors and in communal areas within school should you so wish. You should bring your own face mask for this purpose and must also bring a plastic resealable bag to store the mask when not in use. Any face mask should be close fitting and an appropriate design. It is essential that face masks are used correctly:

https://www.youtube.com/watch?time_continue=27&v=9Tv2BVN_WTk&feature=emb_logo

It is very important that you are organised on a daily basis which also means you should bring your own packed lunch and water in a refillable bottle. If you receive free school meal you should order a grab bag in the morning, via your form tutor and this packed lunch will be delivered to your zone each day. There will be no additional opportunity to purchase food or drinks at lunchtime.

Should you wish to have a snack at break we would like you to bring your own as there will be no facility to purchase food or drinks at break time. Water stations will be available to fill up your water bottle

You must sanitise your hands when you enter the building. There are sanitisers at each school entrance. You must go straight to your allocated form room.

In and around the school building

Year groups are being taught in 'bubbles', in strictly defined zones around the school. You must not leave your zone and sanctions will be in place if you enter another year group's zone. Whilst there are no social distancing expectations for pupils within year group learning 'bubbles', it is your responsibility to socially distance from all adults in school. You should aim to be two metres away but ensure that you are at least

one metre away from adults that you come into contact with. You must use sanitisers (located in all rooms) as you enter and exit all areas of the school including classrooms. You may be asked to clean your table and any equipment at the end of your lesson so that it is clean for the next pupils using your room.

Revised behaviour and safeguarding policies, alongside fire and lockdown procedures should be adhered to.

Classrooms

You will remain in year group 'bubbles' and in timetabled teaching groups. You may move to different classrooms after registration and then after both break and lunch. You will be taught in your usual teaching groups however every lesson will now be a double period and the school timetable will be organised using an 'odd week' and 'even week' system which will be explained fully on your first day in school. However, furniture will be arranged for maximum distancing wherever possible, with all desks/chairs front facing.

All classrooms have sanitisers and you must use them on entry and exit. Classroom will be well-ventilated with doors and windows remaining open. If you cough or sneeze you will be asked to take responsibility for sanitising your area. There is sanitising equipment in every room. All bins have covered lids. You may be asked to sanitise your area at the end of your teaching session.

Break time and lunch times

It is important that you remain in your year 'bubbles' at break and lunchtime. Staff will be available to supervise break times.

At lunchtime you will eat your own packed lunch unless you receive free school meals which will be delivered to a designated area in your zone where you can collect your order, on a daily basis. Each zone will have an indoor and an outdoor space.

You will have a designated toilet block for your zone and this will be explained during your induction session. You must not enter another zone to use alternative toilets. Please make sure the toilet lid is down before you flush and wash your hands properly when you have finished. Use the sanitisers as you leave the toilet facilities.

Leaving school

Please wash and/or sanitise your hands as you leave school. This minimises the risk of infection. It is important that you travel directly home and that you do not wait for other pupils or arrange to meet pupils from other year groups.

General

If you develop Covid symptoms (or suspected symptoms) please inform a member of staff immediately and arrangements will be made for you to leave as soon as possible. Advice will be given to your parents and carers for the next steps from this point.